# **Asbury Giggles & Grace**

Children and Youth Consignment Sale

"The grace of our Lord was poured out on me abundantly, along with the faith and love that are in Christ Jesus" 1 Timothy 1:14

### **Guidelines**

## **New Consignor Registration**

Click the 'Registration' link on the website. Seller number will be sent via email.

Complete the Registration form.

#### Returning Consignor Registration

Click the 'Registration' link on the website. Use your previously assigned seller number. If you do not remember your seller number you can access it by using your last name and email address.

Complete the Registration form.

#### Volunteer Registration

Click the 'Volunteer' tab at the top of this page.

Choose to work 4 hours (as a GIGGLE), 6 hours (as an Angel) or 8 hours (as a GRACE). Volunteers will shop early.

You may volunteer without consigning.

Click the 'Volunteer' tab to read the volunteer guidelines.

#### Receiving Procedures

Please refer to the Receiving tab at the top of the website for detailed information on what to expect when you arrive for you drop-off time.

#### **Drop-and-GO EXPRESS**

If you want to drop-off your items at receiving without a wait, simply tell us at check-in that you want to donate any items that we do not accept into the sale.

Please refer to the Receiving tab at the top of the website for detailed information on this option.

#### Guidelines

Minimum 15 items in clean and in good condition

Consignor will receive 75% of the sale price.

Asbury Children's Ministries and Missions will receive the remaining 25%. \$5.00 registration fee to be deducted from consignor payment.

#### Acceptable clothing items

**Top quality** seasonal items only. Please check your items for stains, tears, loose hems, missing or broken buttons.

Sizes NB(newborn) – Junior's sizes (1, 3, 5, 7, 9, 11, or 13. Size must be written on tag) Costumes

Dancewear – leotards & gently worn dance shoes (No tights-please)

Transitional items

Children's coats (limit 10 per consignor)

Hair Bows are accepted (limit 10 per consignor)

#### Acceptable non-clothing items

Children's shoes (limit 10 pairs per consignor) – must be seasonal styles!

Children's furniture and equipment

Cribs, strollers, swings, high chairs, etc.

Children's toys and books

Parenting/Pregnancy books

Diaper bags

Puzzles and Games

DVD's/CD's for children

Car Seats/Booster Seats. **Must be less than 5 years old**, clean and in good condition and list the manufacturer date on the tag.

Infant and Children's Room Décor (lamps, pictures, etc.)

Baby blankets and sheets – must be able to fit the baby blankets or sheets in a zip-top bag. Only hats that are attached to an outfit (no baseball caps).

\*\*All items that require batteries must include working batteries. Check games and puzzles to be sure all pieces are included.

#### Items not accepted at the sale include

Infant and children's bedding will no longer be accepted (comforters, bumper pads, and crib skirts) Maternity clothing will no longer be accepted No plush items, unless they are electronic with working batteries Diaper pails (such as diaper genies)

No plastic wipe holders or wipe warmers

Potty chairs

No bath items of any kind, including infant bath tubs, bath rings, towels, and washcloths

No hats unless attached to an outfit (no baseball caps)

No underwear, undergarments, slips, socks, tights – no exceptions No feeding related items of any kind, including bottles, bottle nipples, sippy cups, plates, bowls, and utensils

No humidifiers

No plastic hangers

No VHS Tapes (DVD's only)

No craft items of any type (includes coloring books, colors, markers, etc...)

No Window Clings

NO five-finger Shoes

Do Not include boxes in shoe bag

No European Sizes on tag, please list the equivalent US Size

#### Preparing Clothing Items for Sale

Wire hangers only.

Hangers face left to resemble a question mark...see illustration below.

Items MUST be sorted by size and gender. (Items not sorted will be returned to consignor for sorting.)

The Giggles and Grace tags must be used or the items will not be accepted.

NO TAGS from any previous sales may be used this Spring. Also, DO NOT delete any tags in the system for items you plan to sell. If you delete an item you plan to sell, it will not show up in inventory and we can NOT sell it! Do NOT delete as you go!

Tags must be the proper size of roughly 4.75 inches high and 2.5 inches wide. Tags must also be printed on WHITE card stock.

Sample Tag



# IF YOUR TAGS PRINT SMALLER THAN **ROUGHLY 4.75" X 2.5"**, PLEASE EMAIL **RECEIVING@ASBURYGIGGLESANDGRACE.COM** FOR HELP.

Giggles and Grace Receiving Team *reserves the right* to return any items back to the consignor that does not meet these TAG guidelines. The Consignor will be given the opportunity to recreate the tags and re-receive those items. (Random items will be scanned during receiving to confirm bar-codes are printed correctly.)

Be sure to read the Tag Creation Instructions for proper printing of tags.

Print tags on WHITE CARDSTOCK. Failure to do so may result in lost or torn tags.

Print tags with "Fine" or "high" resolution black print option.

**Do not** tape over the printed barcode on the tags. Doing so could result in your item not scanning correctly.

Tags pinned with medium sized safety pins on the right side of the garment...see illustration below.

Fill in tags COMPLETELY- double check all information and price! You will not be able to change the tags once you drop them off at Receiving.

Make sure that you choose if you want to discount each item on the last day of the sale. Your tag will print saying "REDUCED LAST DAY" or "No Discount."

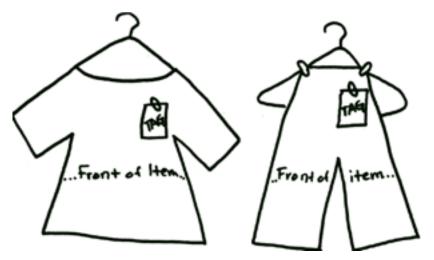
When creating tags for items that you wish to have returned, make sure that you mark them **Donate:** No. Items that are not marked in this way will be donated at the end of the sale. For items that you wish to donate, please check **Donate:YES** and that they print with a large an open hand to the left of the price on the tag.

For extra protection against a lost tag you may place masking tape with your seller number inside each garment and on the outside of all other items.

All items should be priced at \$3.00 or above in whole dollar increments.

Group items of lesser value together.

Rule of thumb for pricing- 1/3 of original price for items in excellent condition. 1/4 of original price for items in good condition.



Preparing Non-Clothing Items For Sale

Shoes: Place each pair of shoes in a zip-top bag. All bags should be taped closed with clear packing tape with the tag OUTSIDE. NO Boxes in the bag of Shoes and only US size accepted. (European sizes should be converted to US

size.)

Toys: If a toy has many parts, you can place small parts (i.e. kitchen accessories) in zip-top bags then attach the bag to the main part (i.e. kitchen set) with clear packing tape. Make sure you indicate your seller number on the bag of accessories incase of separation from the main item.

Books: Place books in zip-top bags. All bags should be taped closed with clear packing tape with the tag OUTSIDE.

Games and Puzzles: Boxes should be sealed with clear packing tape with the tag placed on the OUTSIDE. For puzzles without a box, wrap the puzzle with Saran wrap then secure with packing tape. Combined pieces or sets: Bundle items together and use only ONE tag for the entire set.

Car Seats/Boosters: Manufacturer date should be clearly written on the tag. When taping on the tag, **do not** tape over the bar code.

#### Pick up of unsold items

NEW! If you are consigning non-clothing items (toys, books, shoes, etc.), you must bring a clear 14-16 gallon plastic tub to receiving. The tub will be returned to you at closing with the items that are not sold; if you are donating your items then a tub is not needed.

- Label both short sides of the tub with your RESORT NUMBER. Be sure to make the number as large and neat as possible and secure the paper with tape on all sides.
- Do not bring a top for the tub. Tops left at receiving will not be returned.

Unsold items should be picked up from Asbury United Methodist Church. Pickup is between 4:30pm and 6:00 pm on Saturday, February 27th. Items must be picked up by the consignor or by individual designated by the consignor.

ALL ITEMS NOT PICKED UP BY 6 PM WILL BE DONATED TO CHARITY. REMEMBER...Items that are not marked to be returned to seller will be donated at the end of the sale and will not be sorted for pick up.

#### Questions